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The following message is being distributed on behalf of

*Resolution and Court Administration Services Division,
Ministry of Justice and Solicitor General, Government of Alberta*

Hello Everyone,

We are very pleased to share exciting news regarding the launch of the Alberta Courts' Audiovisual Equipment Booking website which will go live on January 5th, 2015. This website will provide all Albertans and stakeholder groups the ability to *request the scheduling of audio visual equipment for courtroom proceedings electronically using a web based form for all Provincial Court, Queen's Bench and Court of Appeal matters province-wide*. Counsel and self-represented litigants have always had the ability to request audio video equipment; however with the on-line booking of equipment this will assist in streamlining the requests that are currently received across the province through different methods, i.e. telephone, letters, email and/or facsimile.

The website can be located at:

<https://av.albertacourts.ca>

Videoconference requests: Please be advised that the process for booking videoconference does not form part of this website; however a link has been added to the website provided above to assist with any requests to book videoconferencing equipment.

Please contact me if you have any questions.

Thank you.

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